

# GOVT. OF ASSAM

OFFICE OF THE DISTRICT ELEMENTARY EDUCATION OFFICER, KAMRUP  
(METRO), GUWAHATI-8

No- DEEO/K (M)/Private Ele. School/2019/14523

Date: 02/01/2025

From- Smti. Dipika Choudhury AES,  
District Elementary Education Officer,  
Kamrup (Metro), Guwahati-8.

To: The Manager, ST. CLARET SCHOOL, Borjhar, Guwahati-15.

Sub: Renewal of Recognition Certificate for the School under sub-rule (4) of rule 11 of Right of Children to Free and Compulsory Education Rules, 2011 for the purpose of Section 18 of Right of Children to Free and Compulsory Education Act, 2009.

Sir,

With reference to your application dated 27/10/2025 and subsequent correspondence with the school/inspection in this regard, I convey the renewal for provisional recognition to the ST. CLARET SCHOOL, Borjhar, Guwahati-15 (Name of the schools with address) for Class I to Class VIII for a period of three years w.e.f. 01/12/2025 to 30/11/2028.

The above sanction is subject to fulfillment of following conditions: -

- (1) The grant for recognition is not extendable and does not in any way imply any obligation to recognize/affiliate beyond Class VIII.
- (2) The School shall abide by the provision of Right to Children to Free and Compulsory Education Act, 2009 (Annexure-I) and the Right to Children to Free and Compulsory Education Rules, 2011 (Annexure-II).
- (3) The School shall admit in Class-I, to the extent of 25 % of the strength of that class, children belonging to weaker section and disadvantaged group in the neighborhood and provide free and compulsory elementary education till its completion. Provided further that in case of pre-primary classed also, this norm shall be followed.
- (4) For the children referred to in paragraph 3, the school shall be reimbursed as per Section 12 (2) of the Act. To receive such reimbursements school shall provide a separate bank account.
- (5) The Society/School shall not collect any capitation fee and subject the child of his or her parents or guardians to any screening procedure.

(6) The School shall not deny admission to any child for lack of age proof if such admission as sought subsequent to the extended provided prescribed for admission on the on the ground of religion, caste or race, place of birth or any of them. 21

(7) The School shall ensure: -

(a) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school.

(b) No child shall be subjected to physical punishment or mental harassment.

(c) No child is required to pass any board examination till the completion of elementary education.

(d) Every child completion elementary education shall be awarded a certificate as laid down under Rule 23.

(e) Inclusion of students with disabilities/special needs as per provision of the Act.

(f) The teachers are recruited with minimum qualifications as laid under section 23(1) of the Act.

Provided further that the current teachers who at the commencement of this Act do not possess minimum qualification shall acquire such minimum qualifications with in a period of 5 years.

(g) The teacher performs its duties specified under section 24(1) of the Act and

(h) The teachers shall not engage himself or herself for private teaching activities.

(8) The School shall follow the syllabus on the basis of curriculum laid down by appropriate authority.

(9) The School shall enroll students proportionate to the facilities available in the school as prescribed in the section 19 of the Act.

(10) The School shall maintain in the standards and norms of the school as specified section 19 of the Act. The facilities reported at the time of last inspection are as grants under: -

(i) Area of school campus.

(ii) Total built up area.

(iii) No. of class rooms.

(iv) Room for Headmaster-cum-Officer-Cum-Storerroom.

(v) Drinking Water Facility.

(vi) Kitchen for cooking Mid-Day Meal.

(vii) Barrier free Access.

(viii) Availability of Teaching Learning Material/Play Sports Equipment's/Library.

(11) No unrecognized classes shall run within the premises of the school or outside in the same name of school.

(12) The School buildings or other structures or the ground are used only for the purposes education and skill development.

(13) The School is run by its Society registered under the Societies Registration Act, 1860 (21 of 1860), or a public trust constituted under any law for time being in force.

(14) The accounts should be audited and certified by a Chartered Accountant and proper accounts statement should be prepared as per rules. A copy each of the Statements Accounts should be sent to the D.E.E.O every year.

(15) The recognition Code Number allotted to your school is DEEO/K (M) Private School/2017/015 This may please be noted and quoted for any correspondence with this office.

(16) The Schools furnished such reports and information as may be required by the Director of Education/District Education Officer from time to time and complies with such instructions of the State Government/Local Authority as may be issued to secure the continued fulfillment of the condition of recognition of the removal of deficiencies if working of the school.

(17) Renewal of Registration of Society if any, be ensured.

(18) Other conditions as per Annexure 'III' enclosed.

(19) The School shall always be run as a private institution and will not claim for any grants-in-aid or seek Provincialisation by the government in future.

Yours faithfully,



Dist. Elementary Education Officer  
Kamrup (M) Charilbari, Guwahati-8  
District Elementary Education Officer,  
Kamrup (Metro), Guwahati-8.